AGORA: Workshop Exercises and Activities

Exercise 1: Getting the Most from your Browser (MIE)

Basic Worksheet

In this session we will work as individuals or in pairs (depending on the number of participants and terminals available) and use the computers to practise using the Internet through the browser Microsoft Internet Explorer. Users will also customise their browser.

Document Notes

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Summary

On completion of this session the workshop participants will have:

1. Examined and used the basic navigational and customisation features of Microsoft Internet Explorer

Step 1

With the guidance of the facilitator and using the Getting the Most from Your Browser handout, individuals or pairs of workshop participants will undertake hands-on work using the computer lab to practice customising and utilising the graphical web browser Microsoft Internet Explorer to access the Internet. More advanced users may move on to the Advanced Worksheet if time permits. A short report back and discussion of using the resources will be conducted at the end of this session.
Hands-on duration: 20 minutes,
Report back and discussion: 10 minutes.

Step 2

2.1   Type or cut and paste the URL for the AGORA homepage (http://www.aginternetwork.org/) directly into the Address field (overtype any existing address in the field) and click on Go (or choose File from the toolbar, then Open and type or cut and paste the address). Select a hypertext link from the page currently displayed in Explorer's window.

2.2   Scroll down and up the new page using either the scroll bar at the right hand side of the screen, the <Page Down> and <Page Up> keys on the keyboard, the <spacebar> on the keyboard, or the small rolling button on your mouse, if present.

2.3   Return to the browser's default homepage by clicking the Home button on the toolbar.

2.4   Return to the previous pages you have visited by clicking the Back or History buttons on the toolbar, using the dropdown menu on the Address box, or right clicking and choosing Back from the popup menu.

2.5   Refresh the current page by clicking the refresh button on the toolbar or by choosing View and then Refresh from the toolbar.

2.6   Check the length of the webpage by going to File and then Page Setup on the toolbar and then print either by clicking the Print icon on the toolbar or by choosing File from the toolbar and then Print.

2.7   Go to the AGORA homepage again and choose Find then Edit from the toolbar. Find the word agriculture and copy and paste the sentence it's in into a Word document.

2.8   Open a new web browser window by choosing File from the toolbar then New and, under the options given, Window.

2.9   Save a webpage to your Desktop by choosing File and then Save As. Choose where to save it (Desktop) and click Save.

2.10   Customise your browser by going to Tools or control panel on the toolbar and choosing Internet Options. From here, change the font of the webpage. Also change the default homepage to www.google.com/. Then click on the Advanced tab, scroll down to the Multimedia section and uncheck the Show Pictures box. Click Ok. Refresh the page. Then restore the previous settings.

2.11   Right click with your mouse on a link and open it in a new window.

2.12   Bookmark the AGORA homepage and put the bookmark in a folder.